



30796

HEA DNS Change Request Form

The goal of this form is to allow HEA customers to inform HEA staff of any changes to their website's DNS records. Such changes may include, but are not limited to, new domain names, email forwarding, primary DNS URL name change, and more. This form will allow HEA to track requested changes as well as serving as an authorization from the customer for HEA to provide services. Requests cannot be fulfilled without a signed authorization.

DNS Information

Please define what type of change you are requesting:

- Update Current DNS Entry New DNS Entry

_____ Extension (.com, .net, etc.)
Domain Name 1

_____ Extension (.com, .net, etc.)
Domain Name 2

_____ Extension (.com, .net, etc.)
Domain Name 3

Describe job description and acceptance criteria:

Authorization

_____ Company Name

_____ MI
First Name

_____ Last Name

_____ Phone Number

_____ Fax Number

Signature

Date